

FREQUENTLY ASKED QUESTIONS

What is included?

While we are a DIY venue, we do offer a range of items and facilities to help your day run smoothly and keep your costs down. Final inclusions are as per your signed contract

Our general inclusions are:

- Use of the venue, bar area, commercial kitchen, barbeque, cool room, pizza oven, toilets (10) and grounds and gardens from 12pm Friday to 12pm Sunday (or as stated in your contract)
- Your choice of ceremony sites
- 104 Black metal with timber seat Tolix style chairs
- 8 Black metal tolix style stools
- 12 Black metal & timber seat stools
- 10 Timber bench seats (seating 4-5 people)
- 2 x Cane lounges
- 4 x Cane chairs
- 1 Cane coffee table
- 13 Timber trestle tables (2400cm x 100cm)
- 5 Folding timber tables (2200cm x 700cm)
- Glassware, cutlery and crockery for 100 guests
- Hot water urn & tea/coffee cups
- Picnic tables, rugs & cushions
- Lawn games (Finska, Giant Jenga Bocce + Others)
- 7 Wine barrels
- Audio equipment including mic & speakers in The Barn and a portable mic/speaker kit for your ceremony
- An assortment of styling items in our Borrow Barn
- For Borrow Barn inclusions and more detailed information please download our updated brochures <u>here</u>.

What is the Borrow Barn?

Our Borrow Barn is a collection of styling items, props, furniture and other useful items that you will have access to and can use to create a beautiful wedding. Download our latest Borrow Barn Catalogue <u>here</u>.

*Please note that due to misplaced items and occasional breakages unfortunately we cannot guarantee every individual item will be available for use on your special day.

How many guests fit in your Barn?

Our venue will comfortably fit 100 guests for a formal seated reception.

If you have more than 100 guests please speak with our Venue Manager to discuss options.

Do you have on site parking?

We have parking on site which you, your guests and vendors may use throughout the weekend.

We do however strongly suggest engaging a transport service to ensure that your guests get home safely at the end of the night. We are a rural property and taxis and Uber do not service our area. You can find transport service options on our <u>website</u>.

What is the curfew?

We have strict curfew that must be adhered to. Amplified music must be turned off at 11pm sharp and all guests must vacate the property by 11:30pm. We suggest organising pickup for 11:15 to ensure your guests are safely off the property by curfew. Please note that there will be an additional security charge should guests remain on the property after 11:30pm.

What about alcohol?

BYO alcohol, you'll just need RSA certified bar staff with public liability insurance to serve drinks to your guests.

What is DIY?

At The Barn we are a DIY wedding venue. What this means is that you are free to create the wedding of your dreams without being pigeonholed into a set package offered by us. One of our very first weddings here was a disco theme. Yep, we're talking disco balls *everywhere*. Platform shoes, Elton glasses, velure, you get the picture. As we are DIY, you are free to choose the styling, catering, bar service, florals and every other little detail that you wish to create your perfect day.

We offer a range of dried florals, styling props and furniture that you are free to use, we only ask that everything is cleaned and put away after you are done with it. If this doesn't suit, you can engage a stylist or coordinator to help you. You can find a complete list of our favourite vendors on our website and if you are curious about the benefits of a DIY wedding, check out our blog post on the subject <u>here</u>.

Will there be a representative on site?

Yes, our venue manager will be on site to greet you and your vendors and provide access to the venue. They will not remain at the venue throughout the event however they will be on call in case of questions or emergency.

We're looking to get a coordinator on the day, is there anyone you'd recommend?

Yes we definitely recommend that you engage a coordinator. The Wedding & Event Creators are fantastic! They offer full set up & coordination, ceremony only, recovery brunch AND clean up packages! Check out our full list of recommended wedding coordinators <u>here.</u>

Which vendors do you recommend?

Find the list of vendors we love <u>here</u>.

Inspiration:

For a little inspiration, be sure to follow along over on <u>Instagram</u>. You can also see some of our favourite moments captured by some very talented photographers on our website <u>gallery</u>.

Do you have an ice machine?

We do not have an ice machine, so to ensure your drinks are kept cold at the bar, we recommend bringing ice to the site on the morning of the wedding. Mark from Onsite Ice offers ice delivery directly to the Barn 0404084654. The ice can be kept in the cool room in ice buckets that we will provide.

When can we access the property?

Our regular venue hire is a three day booking, normally from Friday until Sunday. You will have access to the property from 12pm the day your booking starts until 12pm the day it finishes. This allows you time to ensure that everything is set up and organised well before the wedding begins, and to pack down and clean up the day after.

I've hired additional furniture, can it be dropped off early?

Yes, if the venue is available, this shouldn't be a problem. Please check with our Venue Manager for a suitable time.

Can we hire the property for a ceremony only?

Yes, we do offer elopements and ceremony only hire packages. These packages are offered as an hourly hire of up to 5 hours between 10am - 5pm. Contact us for our Micro Wedding & Elopement Brochure!

And as a bonus, if you choose to book your elopement at The Barn, we will offer you 20% off the full venue hire when you book a later anniversary party.

What is included in the commercial kitchen?

Our commercial kitchen includes the basic appliances your caterers will need to produce a stunning meal for your guests. They will have access to a gas fired oven, 6 burner stove, wood fired pizza oven, flat barbeque, cool room, glasswasher, and large commercial sinks. For recovery breakfasts, our bbq is portable and can be moved outside for a more casual cooking experience. Please note we have miscellaneous cooking utensils, however we recommend bringing your own to ensure you have everything you need.

We do recommend talking to your caterers about hiring an additional warming oven to make sure that the dishes are kept hot as they are served.

Exactly how much crockery, cutlery & glassware do you have?

Cutlery

- Cutlery (Trenton Madrid style) Including table knife & fork + dessert knife & fork + soup, dessert & tea spoons = 120 sets

- Lots of mis-matched miscellaneous cutlery

Crockery

- Small grazing plate = 115
- Medium entree plates = 115
- Large main plates = 115
- Coffee cups & saucers = 90
- Ceramic oval serving plates = 7

Glassware

- Champagne glasses = 100
- White wine glasses = 115
- Red wine glasses = 115
- water / cocktail tumblers = 100
- 300ml mason jars = 200
- Champagne coup 25
- Miscellaneous glassware

Do you provide firewood for the pizza oven and campfire?

No, we do not provide firewood. Your caterer will be able to source firewood for the pizza oven as part of their package. We do have pizza trays and a pizza peel that your caterers may use.

You may have a fire in the fire pit however you will need to bring your own wood. Fires may only be lit when there is no fire ban in effect.

Do you have accommodation onsite?

We don't currently have any accommodation available onsite. You can however find many accommodation options listed on our <u>Preferred Suppliers List.</u>

Can my guests camp?

No, we are not licensed for your guests to spend the night on the property. We have strict council guidelines on the operation of our venue.

Can we host our recovery breakfast?

Yes. As you have access to the venue until 12pm the day following your wedding, you may host your guests at the property for a recovery breakfast.

Do you have disabled access?

Yes, we have assigned disabled parking and access to the venue as well as disabled toilets.

Does The Barn have Heating / AC?

No, there is no air conditioning or heating in The Barn, but we do have ceiling fans and recommend keeping the doors open in summer to stay cool. The Barn is well insulated and stays warm at night time in winter, we also have 3 x portable gas heaters for use out on the deck.

Do you have a wet weather option?

In the case of rain, we recommend either having your ceremony inside our beautiful Barn, or hiring a marquee which can be set up either on the deck or lawns near to the Barn. <u>South Coast Party Hire</u> and <u>South Coast Tipis</u> have flexible options for marquee hire.

Do you have toilets?

Yes, we have 10 toilets which your guests and caterers will be free to use. You can either have separate male and female toilets, or keep them all unisex.

Is there power available on the deck and at the ceremony sites?

Yes, there is power both on the deck and close to the wishing well. We can also provide power to each of our main ceremony sites.

Your celebrant will usually have a good quality portable sound system. If they do not, we have a portable speaker that you can use.

Can we have music outside?

Yes! You may have amplified acoustic music outdoors until 9pm. All amplified music after this time must be played inside The Barn.

Can we have a dance floor outside?

Yes, dance floors and amplified music may be outdoors, but you must move indoors by 9pm.

Do we need to clean up after ourselves?

You will be required to leave the venue in a tidy state as it was found. All rubbish & recycling must be collected and left in the designated location when you leave. Please ensure your caterers and bar staff know they need to leave the kitchen & bar area as they found them with all glassware, cutlery & crockery washed and polished. If pack down and clean up doesn't sound like something you're interested in doing yourself, chat to Mindy about her Country Coastal Events packdown package!

Can we smoke?

Smoking is permitted in the designated smoking area and butts must be disposed of the provided bins. Please note that there will be an extra cleaning fee for cigarette butts found throughout the property.

Are dogs allowed?

Yes! We are a pet friendly venue and allow you to bring your dogs to your wedding. We ask that you keep them on leash, ensure they are supervised at all times and dispose of any waste deposits. Please note that animals are not allowed in the bridal suite and there will be additional charges for damage caused by your animals.

Can we throw confetti?

You may throw confetti however it must only be flower petals or leaves. No plastic confetti including 'biodegradable plastics' may be thrown. There will be an additional cleaning fee if this occurs.

Security Deposit

We require the payment of a security bond 14 days prior to your booking. This is included in your payment schedule and the bond will be returned to your account within 7 days following your event provided the property is returned to its original state.

How do I book a viewing?

Want to come and see the magic for yourself? Head to our <u>website</u> to download our most up to date brochures, and book a private booking via the link.

Can I come back with my coordinator/stylist to finalise the details?

Yes of course! Book a secondary viewing <u>here</u>

Do you offer weekday weddings?

Yes of course! We offer discounts for week day and winter weddings - please download our <u>information brochure</u> for pricing and information

How do I book?

Once you're sure that The Barn is the venue for you, we will provide you with a Service Agreement complete with booking details and terms and conditions. We ask that you review, sign and return the agreement within 7 days and provide a 25% deposit via direct debit to secure your date.

Can I pay with a credit card?

Our preferred method of payment is direct deposit, however we do accept credit card payments. Please be advised that card payments will incur a 2.2% transaction fee